

**The Greene School
BOD Meeting Minutes
The Greene School
94 John Potter Rd, West Greenwich , RI
December 15th, 2010 7 PM**

Call to order; Discussion and vote on approval of the 11/03/10 meeting minutes. Gregg made a motion to approve the November minutes, Dawn 2nd. All agreed unanimously.

Reading of the mission statement: Amy

Members present- Jen, Gregg, Amy, Laura, Dawn, Larry, Pam, Christa, Dick, Kathy (Quorum met with 10/15)

Non-members present: Rosie, Adam, Dee

Guest Introductions: Students from the school with Ms. Edelmänn: Students from Ms. Edelmänn's honors world history 10th grade class presented material on whether we should change the title of Columbus Day or keep it the same based on Columbus' history in discovering the new world. Some of the suggestions are: indigenous people day and celebration day

The students, teachers and family members left the meeting after the presentation.

Committee appointments: Finance, Facilities/physical resources, Outreach, Fundraising/strategic planning and development, Governance/Nominating, School Design/Curriculum/School Improvement team/Professional Development, Personnel, Legislative Affairs

The committees are as followed:

1. Finance: Karen, Paul, Larry, Amy, Dee
2. Facilities: Gregg, Dee, Amy, Tom (Gregg will grow this list in the next few months)
3. Outreach: Dawn, Pam, Laura, Christa, Paul, Giselle
4. Fundraising: Amy, Laura, Dick, Gregg, Debbie
5. Governance: Laura, Debbie, Dawn, Kathy
6. Academic Standards: Debbie, Jen, Pam, Dee, EL School Designers
7. Personnel-Comes together ad hoc
8. External Affairs: Dick, Dee, Rob, Kathy

Old Business:

1. Finance Committee Report: Amy
 - a. Bottom line is we are beginning to be more comfortable with this budget, line items are in place, we can now plan to create a 5 year and 10 year plan
 - b. Larry will send a template to Dee of how his budget for Audubon looks: breakdown, budget to actual; produces a high level summary- helps not to lose touch of the big picture, expenditure of funds will be watched in an audit- if above a certain amount, we may need two signatures(Will check on creating this to be voted on for the next meeting. We will need fiscal policies in place)
2. Head of School Report: Dee (please refer to her circulated December report)
 - a. Charter performance, academic performance measures, charter regulations
 - i. Charter school performance review is up for a vote at this time. The league is working with an advocacy group to give feedback back to the

- league. Based on growth. We need to outperform other schools, especially the sending schools.
- ii. Surveys- anti-bullying: will need a school improvement plan to build it
- iii. Debra Gist coming 12/21 from 1-4 PM. Plans to sit in a class and meet with a teacher – trying to get a pulse on all the changes going on at RIDE to be implemented in the fall of 2011
- b. Discussion and potential vote on adding hours to teacher's contract
 - i. A teacher has asked in writing to have her position increased from 0.4 to 0.6.
 - ii. Gregg reviewed the employee handbook to see what the responsibility of the board is for teacher contract changes.
 - iii. Dee does not feel the position should be changed from 0.4 to 0.6 and cited her reasons why.
 - iv. Larry Taft made a motion to keep the contract as it currently is. Kathy 2nd. All agree unanimously.
- 3. Outreach Committee Report/Printing – Dawn
 - a. Business cards and letter head are done.
 - b. Barnes and Noble- very slow day. Awaiting results of the book fair part of the fundraiser
 - c. Advertising- Finance committee to check into this
- 4. Facilities Committee Report- Gregg
 - a. Earth Tub- has been delivered . Rosie's crew to head the composting
 - b. State Properties Committee
 - c. RIDE- meetings with Joe Dasilva going well. Start on stage 1
 - i. Denise Jenkins meeting went well for a grant on a national design competition (cash prize) and the feasibility study.
- 5. Fundraising Report- Amy
 - a. Any money we bring into the school, we have to deduct the same amount from the cost of the new building- we may need to set up another account for this money
 - b. Fundraising committee meeting at Animal Hospital at 12/22: 9 AM
- 6. Establish Friends of The Greene School Advisory Circle
 - a. This will be talked about at the fundraising committee meeting on 12/22 (subset of board development)

New Business:

- 1. Broad Residency Program in RI- Jen
 - a. Information circulated about this program
- 2. Current state policy issues as a standing agenda topic- Dick
 - a. DC is a mirror image of what is happening up here- charter school criticism. Number one success of a charter schools is it's teachers.
- 3. Federal Grant review- Amy

- a. Amy met with people from Trinity (4 people on their board) and Democracy Prep.
- b. Be prepared for a grant review and a site visit . Democracy Prep is currently being reviewed. We could possibly have this happen next year.

Gregg makes a motion to adjourn the meeting, Amy 2nd. All agree unanimously.